



JOB APPLICATION

First Choice Electric
3321 S. Hoyt Avenue, Muncie, IN 47302
(765) 587-4588

First Choice Electric is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____

Address: _____

City, St. & Zip Code: _____

Telephone Number: _____ Email Address: _____

Date of Application: _____

Employment Position:

Position(s) applying for: Electrician / Electrical Apprentice (Full Time)

How did you hear about this position? _____

If needed, are you available to work overtime? _____

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Salary Desired: _____

Personal Information

Have you ever applied to or worked for First Choice Electric before? ___ Yes ___ No

If yes when? _____

Are you 18 years of age or older? ___ Yes ___ No

Are you a U.S. citizen or approved to work in the United States? ___ Yes ___ No

What document can you provide as proof of citizenship or legal status?

Do you have any condition which would require job accommodations? ___ Yes ___ No



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Previous Employment

Employer Name: _____

Job Title: _____ Supervisor Name: _____

Employer Address: _____

Employer Telephone: _____ Dates Employed: _____

Reason for Leaving: _____

Employer Name: _____

Job Title: _____ Supervisor Name: _____

Employer Address: _____

Employer Telephone: _____ Dates Employed: _____

Reason for Leaving: _____

Employer Name: _____

Job Title: _____ Supervisor Name: _____

Employer Address: _____

Employer Telephone: _____ Dates Employed: _____

Reason for Leaving: _____

References

Please provide 2 personal and professional reference(s) below:

Reference	Contact Information

Additional Information: Do you have transportation to and from job site: Yes No



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If yes, please describe accommodations required below:

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Job Skills/Qualifications:

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: First Choice Electric complies with the ADA and considers reasonable accommodation measures may be necessary for eligible applicants/employees to perform essential functions.)

Education and Training:

High School

Name	Location (City, State)	Year Graduated	Degree Earned

College/University

Name	Location (City, State)	Year Graduated	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	Year Graduated	Degree Earned



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Military:

Are you a member of the Armed Services? _____

What branch of the military did you enlist? _____

What was your military rank when discharged? _____

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Are you afraid of heights? Yes No

Number of years of Experience:

AT-WILL EMPLOYMENT:

The relationship between you and the First Choice Electric is referred to as “employment at will.” This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the First Choice Electric. No representative of First Choice Electric has authority to enter into any agreement contrary to the foregoing “employment at will” relationship. You understand that your employment is “at will,” and that you acknowledge that no oral or written statements representative regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice President/Chief Operations Officer or the Company’s President.

Applicant Signature: _____ Date: _____